

## *The Ritual of the Calling of an Engineer*

### **EXTERNAL APPLICANT INSTRUCTIONS**

**2023 Kipling Ceremony – Friday March 24th, 2023**

(You must attend ceremony in order to receive the iron ring)

**Deadline to submit complete application: Friday, January 27<sup>th</sup>, 2023**

### **CONDITIONS & PREREQUISITES FOR APPLICATION PLEASE REVIEW THE FOLLOWING INFORMATION CAREFULLY**

THE IRON RING IS GRANTED TO THOSE WHOSE ACADEMIC QUALIFICATIONS SATISFY THE REQUIREMENTS FOR LICENSURE AS A PROFESSIONAL ENGINEER. THE GRADUATES OF MCMASTER UNIVERSITY AND OTHER ACCREDITED CANADIAN UNIVERSITIES MEET THE REQUIREMENTS BY VIRTUE OF GRADUATING FROM AN ACCREDITED PROGRAM OF ENGINEERING STUDIES, BUT THOSE WHOSE ACADEMIC QUALIFICATIONS HAVE NOT BEEN ATTAINED IN THIS WAY MUST HAVE THEIR ACADEMIC QUALIFICATIONS CONFIRMED BY APPLYING TO THE PROFESSIONAL ENGINEERS OF ONTARIO FOR MEMBERSHIP/LICENSURE.

IF YOU DO NOT MEET THE REQUIREMENTS PRESCRIBED HEREIN AS PREREQUISITES FOR APPLICATION, YOUR APPLICATION WILL BE DECLINED AUTOMATICALLY, AND WILL NOT BE FORWARDED TO THE CAMP XIII WARDEN REVIEWERS.

IF YOU DO NOT PROVIDE IMMEDIATE VERIFICATION OF THE SPECIFIC PREREQUISITE REQUIREMENTS NOTED HEREIN, ACCOMPANYING YOUR APPLICATION, YOUR APPLICATION CANNOT BE APPEALED AFTER IT IS DECLINED.

IF YOU DO NOT MEET THE REQUIREMENTS FOR THE UPCOMING YEAR'S RITUAL, YOU MAY REAPPLY IN A SUBSEQUENT YEAR WHEN YOU PROVIDE THE REQUIRED INFORMATION/DOCUMENTATION TO VERIFY THAT YOU MEET THE NOTED REQUIREMENTS AS DETAILED HERE.

PLEASE NOTE THAT IT WILL PROBABLY TAKE SOME TIME (MONTHS), PLUS PAYMENT OF THE P.ENG. LICENSE APPLICATION FEE, TO OBTAIN A LETTER FROM THE PEO (IF ELIGIBLE), CONFIRMING THAT:

1. YOUR ACADEMIC CREDENTIALS QUALIFY YOU FOR REGISTRATION AS A P.ENG., OR
2. YOU HAVE SUCCESSFULLY COMPLETED THE ACADEMIC PROGRAM PRESCRIBED BY PEO, OR
3. HAVE HAD THE REQUIREMENT FOR COMPLETION OF THE ACADEMIC PROGRAM WAIVED,

SO YOU SHOULD START THE PROCESS WELL IN ADVANCE OF THE KIPLING CEREMONY APPLICATION DEADLINE.

You must **CHECK ONE** of the prerequisites below, on this page, in order to proceed to page 5 and apply for the Ritual.  
**Place an 'X' in the left column, as applicable.**  
**If you have not checked off at least one of the boxes in the left column below with the required documentation as noted herein, DO NOT PROCEED TO THE NEXT SECTION, and DO NOT SUBMIT AN APPLICATION IN THIS CURRENT YEAR.**

Note: **No other credentials or qualifications will be considered**, except as specified herein.

	<p>1. You possess an engineering UNDERGRADUATE degree from an accredited program of engineering studies in Canada. Provide a copy of your undergraduate transcripts in English with this Application.</p>
	<p>2. You are registered as a P.Eng. in PEO (Professional Engineers of Ontario), or in another Canadian Province. A photo of your PEO (or alternate Province) registration license number is required with this Application.          NOTE: Limited Engineering Licence (L.E.L., L.E.T., or similar) does NOT qualify.  <b>If you are a registered PEO, school transcripts are not required</b></p>
	<p>3. You are registered in another Canadian Province, outside of Ontario, under the relevant Provincial Association of Professional Engineers and Geoscientists, or equivalent, (as applicable). Your Professional registration number is required with this Application.</p>
	<p>4. You are registered as an Engineer in Training/Engineering Intern (EIT) with any Provincial engineering Licensure body in Canada, AND provide with this Application your EIT status card PLUS a confirmation letter from the respective Provincial licensure body, or from PEO (<b>sample letter from PEO attached on pg.4</b>), that you meet the Academic Requirements for Licensure (per PEO Academic Requirements Committee / ARC), consistent with an accredited Canadian engineering program. A PEO (or other Province) EIT card without a letter confirming fulfillment of academic requirements is <u>not sufficient</u>.          PEO will assess your academic credentials after you apply for P.Eng. Licensure. The PEO application fee for any P.Eng. Licensure application (this applies to any and all P.Eng. Licensure applications, whether Canadian or international graduates), which will lead to assessment of your academic credentials, is approximately \$300 (Refer to PEO website for current fee). This fee may be waived by PEO, for international applicants, under certain specific circumstances.  <b>Ref. PEO website:</b> <a href="http://www.peo.on.ca/index.php/ci_id/27356/la_id/1.htm">http://www.peo.on.ca/index.php/ci_id/27356/la_id/1.htm</a></p>
	<p>5. You are a graduate of an engineering institution outside of Canada and demonstrate that you have met the educational requirements for engineers in Canada by <u>providing a letter</u>, with this Application, verifying that your <u>academic technical credentials have been assessed and accepted by the PEO Academic Requirements Committee (ARC)</u>.          If you are not a B.Sc. or B.Eng. graduate of a CEAB accredited Canadian University, you must show <u>proof of having met the academic requirements for eligibility for licensure by a provincial licensing body (e.g. PEO or equivalent)</u>, as detailed above.</p>
	<p>6. You are a graduate of an engineering institution outside of Canada and provide a letter from PEO, with this Application, that:          a) you are eligible, or accepted, for registration as a P.Eng. on the merit of your academic credentials, or          b) you have successfully completed the academic program prescribed by the PEO, or have had the requirement for completion of the academic program waived          *You should be aware that it will probably take some time (months), plus payment of the P.Eng licensing application fee, to obtain the required letter from the licensure body (if eligible), so you should start the process well in advance of the Kipling Ceremony application deadline.  <b>Ref. PEO Website:</b> <a href="http://www.peo.on.ca/index.php/ci_id/27356/la_id/1.htm">http://www.peo.on.ca/index.php/ci_id/27356/la_id/1.htm</a></p>

After you provide proof with this application of one of the foregoing criteria, in accordance with the box you have checked off in the respective table, you will be contacted with further details and you will be added to the list of candidates for the March ceremony.

**A REMINDER: If you have not checked off and addressed at least one of the Prerequisites above, please do not proceed to the next page, and do not submit an Application in this current year.**

Licensed Professional Engineers, and individuals who have satisfied the academic requirements for licensure as a Professional Engineer, such as:

- students of McMaster University, or of another accredited Canadian University who have completed the requirements of the academic program in which they are registered,
- others who submit credentials attesting to the fact that they have satisfied this condition, in accordance with the Prerequisites detailed on page 1 of this application, are eligible to participate in the Ritual of the Calling of an Engineer.

**APPLICATION MUST BE COMPLETED IN FULL AND ACCOMPANIED BY THE FOLLOWING OR IT WILL NOT BE ACCEPTED:**

1. Copies of the applicant's undergraduate and graduate transcripts translated into English.
2. Documents verifying that you comply with at least ONE of the Prerequisite requirements detailed on page 2 of this Application. Please complete Page 2 as applicable.
3. Signatures of two obligated engineers who are willing to sponsor the applicant.
4. Signature of the applicant.
5. Payment made in full by [clicking here](#)

*Please submit complete applications to the Engineering Alumni Office (JHE-A201D) in person, via email to [kipling13@mcmaster.ca](mailto:kipling13@mcmaster.ca)*

# SAMPLE



**Professional Engineers**  
Ontario

101-40 Sheppard Ave. W., Toronto, ON M2N 6K9  
T: 416-224-1100 800 339-3716 [www.peo.on.ca](http://www.peo.on.ca)  
Enforcement Hotline: 416 224 9528, ext. 1 444

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January 19, 2017

TO WHOM THIS MAY CONCERN

**RE:** [REDACTED]

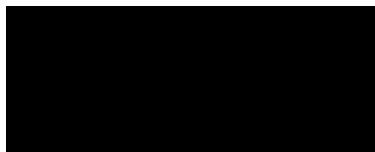
To be licensed to practise professional engineering in Ontario, applicants must demonstrate that they possess the necessary academic qualifications, complete PEO's professional Practice examination (PPE), and have acquired 48 months of satisfactory engineering experience. A minimum of 12 months of the 48-month experience period must be acquired in Canada under the supervision of a licensed professional engineer (P.Eng.) before a license can be granted.

This will confirm that [REDACTED] satisfied the PEO's academic requirements for professional engineering licensure. Accordingly, [REDACTED] academic qualifications are deemed to be equivalent to those achieved through the completion of an accredited engineering program at a Canadian university. [REDACTED] has also written and passed the PPE. Therefore the requirements remaining for licensure is to satisfy the stipulated work experience requirement.

Once the above-mentioned remaining requirements are satisfied, the application will be presented to the Registrar for consideration to be licensed as a P.Eng. in Ontario.

If you require any additional information, please contact the undersigned.

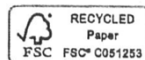
Sincerely,



Manager, Admissions

MSF:ms

Association of Professional Engineers of Ontario



FOR OFFICE USE ONLY:	
Application No.	
Prerequisite Form	
PEO Card	
Transcripts	
Two Sponsors (Signed & Confirmed)	
Application Signature	
Application Fee Paid	

*The Ritual of the Calling of an Engineer*  
Camp XIII, McMaster University, Hamilton, Ontario

**EXTERNAL APPLICANT FORM**

**2022 Kipling Ceremony - Friday, March 25, 2022**

(you must attend ceremony in order to receive the iron ring)

**Deadline to submit complete application: Friday, January 28<sup>th</sup>, 2022**

I wish to participate in the Ritual of the Calling of an Engineer and submit the following information.

Name: \_\_\_\_\_  Male  Female

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

**Degrees Awarded**

1. Degree: \_\_\_\_\_ Program: \_\_\_\_\_ Year: \_\_\_\_\_  
University: \_\_\_\_\_ Country: \_\_\_\_\_

2. Degree: \_\_\_\_\_ Program: \_\_\_\_\_ Year: \_\_\_\_\_  
University: \_\_\_\_\_ Country: \_\_\_\_\_

3. Degree: \_\_\_\_\_ Program: \_\_\_\_\_ Year: \_\_\_\_\_  
University: \_\_\_\_\_ Country: \_\_\_\_\_

**Membership in Professional Societies/Associations, such as:**

- Professional Engineers of Ontario, or another Province in Canada, or
- in the respective Association of Professional Engineers and Geoscientists in a Canadian Province other than Ontario.

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**Engineering Experience**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_

The following obligated engineers have agreed to sponsor me. An obligated engineer is one who has taken the obligation of the *Ritual of the Calling of an Engineer*. **Please Note: It is mandatory to have two sponsors.**

**SPONSOR #1**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Year Obligated: \_\_\_\_\_  
Camp Name/Number: \_\_\_\_\_

**SPONSOR #2**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Year Obligated: \_\_\_\_\_  
Camp Name/Number: \_\_\_\_\_

Please indicate if you are a Canadian citizen or Landed Immigrant \_\_\_\_\_

**Date:** \_\_\_\_\_ **Applicants Signature:** \_\_\_\_\_