

MPS 28: Group skill timing sheets For an abbreviated 1½ h version see PBL: Resources to gain the most from PBL” pages B-31 <<http://chemeng.mcmaster.ca/innov1.htm>> problem based learning.

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Topic	Trans- par- ency no.	Time, min	Elapse d time, min	Mac tiem	Comment
1. Introduction		1	1	1:00	general collection of name cards, handouts, settle in
2. Your Country needs you		2	3	1 :03	Rationale, help them see the big picture of current professional needs
3. Want to succeed		0.3	3.3	1 :033	Follow by turn to a neighbour and say “Are you ready for this?”
4. Lucy’s uncle violin		0.5	3.8	1:038	Can’t learn soft skills by watching someone else
5. Questions clarification? Ready?		0.5	4.3	1:043	
6. Definition and why important	1	2	6.3	1:063	Use anteater cartoon to introduce the unit if the participants have not previously seen it.
7. Cartoon	2	0.5		1:	
8. Cartoon	2a	0.5	7.3	1:073	
9. Pretest	3	20 s	8	1:08	Simple but important to do. P. 2
10. Target behaviours	3	2	10	1:10	Read over, or have one person at a time read these over. Do not expect comprehension at this time. Tell them this. Do not give excessive elaboration yourself. P. 3
11. Where it fits in	4	0.5	10.5	1:105	Always include this type of overview to show the big picture. P. 4
12. Route ahead	5	1	11.5	1:115	Advanced organizer
13. Research tells us	6	2	13.5	1:135	p. 5, and p. 6
14. Interpersonal skills	Opt. 7	1	16 to 20		flex allowance
15. Trust	Opt. 8	1		1:20	
20 minute: boredom		5	25	1:25	Whenever the 20 min attention span is exceeded. Include back rubs, handshakes, stretches, or “Turn to a neighbor &... discuss the reaction to research about team skills”. Handshakes: 2 min intro + 3 min activity

11. Observation form	7	3	28	1:28	Show simultaneously. P. 7 and 8
12. Activity private read over form	8				
13. Activity: practice	9	3	31	1:31	Cover samples, read twice, ask them to indicate in form
Activity: suggestions on filling out form		2	33	1:33	indicate possible way to record events in preparaion of five strengths and 2 ATWO
14. Activity: form groups	12	5	38	1:38	Find a partner, hold hands. Clusters of 5 sets of partners. Should be, for 60, 6 groups of 10. Within your group of two the problem solver is...; the observer is. Move chairs around get organized.
15. Activity: fishbowl with observers on the outside, task group in the centre	12	20	58	1:58	Identify person as chair. Client gives form to observer. Adjust time so that can complete the overall workshop on time
16. Research	10	1	59	1:59	Research about reflection and describe in context of form
17. Form	11				
	12				Relate to Activity on bottom of TR
18. Activity: task group self assess performance	12	10	69	2:09	Observers keep observing. Group takes 10 minutes to reflect on task and morale, individual contributions, five strengths . Form 2802 , p. 13
19. Feedback; Activity: observer and client meet privately and share feedback. Client keeps form	.	4	73	2:13	
20 Activity: Private write reflections		3	76	2:16	private write, silently, then discuss process with neighbour
BREAK		10?	86	2:26	Applause, then break
21. Settle in, reverse roles		2	88	2:28	
21. Activity: New roles; observers are now clients. fishbowl with observers on the outside, task group in the centre	13	20	108	2:48	Identify person as chair. Client gives form to observer. Adjust time so that can complete the overall workshop on time
22. Activity: task group self assess performance	12	10	118	2:58	Observers keep observing. Group takes 10 minutes to reflect on task and morale, individual contributions, five strengths

19. Feedback; Activity: observer and client meet privately and share feedback. Client keeps form	.	4	122	3:02	
20 Activity: Private write reflections		3	125	3:05	
21. What evidence can you use to help you personally see progress?		2	127	3:07	reflections, observer form to you, Discovery, post and pre test, Group self assess form
22. Return to post test	25	0.5	127.5	3:07.5	MUST to close out unit
23. Target skill reminder	25	2	129.5	3:10	identify evidence you would use
24. Discovered	26	5	134.5	3:15	MUST to close out the unit. Ask participants to summarize what they learned. P. 15
Leaders announce anything for next time		5.5	150	3:40	
total			150		