

Overload Request - ECE Department

NOTE:

- This form is for ECE students wishing to take more than 21 units per Term.
- If any Permissions are needed, or Conflicts occur, separate authorization is required by way of those specific request forms.
- By submitting this request the student accepts responsibility for the academic risks involved in enrolling in more than the recommended number of units.
- Submission of this form is equal to electronic signature.
- The student will be contacted as soon as the processing has been completed and uploaded to Mosaic.

INSTRUCTIONS FOR STUDENT:

- Read the "NOTE" section above, then complete the information below.
 - ALWAYS indicate full course codes – i.e. "ElecEng 2CI5".
 - Prepare an email with the **Subject Line** of "Overload Request : " followed by Your Name and your student number.
 - Attach this form **plus** your Unofficial Transcript **and** Advisement Report from your Mosaic Student Centre (Academics section).
 - Send the request package (Form + Transcript + Advising Report) to ugadmin@mail.ece.mcmaster.ca
- ~~~~~

LAST NAME:

FIRST NAME:

STUDENT I.D. NUMBER:

MCMASTER EMAIL ADDRESS:

PROGRAM (include Mgmt/Society/Co-Op if applicable):

LEVEL/YEAR:

YOUR FALL TERM COURSES (use full course codes), not including this requested overload:

TOTAL NUMBER OF UNITS FOR FALL:

YOUR WINTER TERM COURSES (use full course codes), not including this requested overload:

TOTAL NUMBER OF UNITS FOR WINTER:

TERM THAT OVERLOAD IS REQUESTED - indicate FALL or WINTER:

COURSE THAT YOU WISH TO ADD (use full course code):

TOTAL NUMBER OF UNITS WITH THE EXTRA COURSE:

NUMBER OF UNITS OVER 21:

WHY ARE YOU REQUESTING THIS OVERLOAD?:

IF YOU HAVE OVERLOADED PRIOR TO THIS REQUEST, please indicate number of units and when:

