REQUEST FOR McMaster Student Absence Form  
Faculty of Engineering

Name: ___________________________ Student #: ___________________________

Today's Date: ___________________ Term: ___________________ Program & Level: ___________________

E-mail Address: ____________________

1. Missed Work: ___________________ Date Missed: ___________________ Weight (%): __________
   Course Subject & Code: ___________________ Core: ______ Lab: ______ Tutorial: ______
   Instructor: ___________________ E-mail: ___________________

2. Missed Work: ___________________ Date Missed: ___________________ Weight (%): __________
   Course Subject & Code: ___________________ Core: ______ Lab: ______ Tutorial: ______
   Instructor: ___________________ E-mail: ___________________

3. Missed Work: ___________________ Date Missed: ___________________ Weight (%): __________
   Course Subject & Code: ___________________ Core: ______ Lab: ______ Tutorial: ______
   Instructor: ___________________ E-mail: ___________________

REASON FOR THIS REQUEST (mark with X)

_____ Exceeded limit of 1 occurrence       _____ Original incorrectly submitted

_____ More than 3 days in the past       _____ Future commitment

Brief Explanation: ___________________________

Received (office stamp)

Student Signature: __________________________

FOR OFFICE USE ONLY

Did student provide documentation? YES NO

Submitted missed work on behalf of student: ISSUED NOT ISSUED

Signature: ___________________ Date: ___________________

PIPPA notice
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