

Course Outline

1. COURSE INFORMATION

Session Offered	Winter 2019	
Course Name	Engineering Design Process and Sustainability	
Course Code	MANTECH 4ED3	
Date(s) and Time(s) of lectures	Tuesday 18:30pm-21:30pm ETB 224	
Program Name	Manufacturing Engineering Technology	
Calendar Description	<p>This course examines a series of philosophies, tools and techniques used in manufacturing for optimizing products and processes.</p> <p>It addresses issues around design in engineering, frugal innovation, product development, process optimization, FMEA, Risk management, FMS, JIT, Kanban, VSM, Quality control, testability and sustainability.</p> <p>The intent of the course is to give students a fundamental knowledge and awareness of the need to design a product/service and the relevant manufacturing processes in an optimized, efficient and sustainable way.</p>	
Instructor(s)	Dr. Andy Simoneau, P. Eng	E-Mail: simonea@mcmaster.ca Office Hours & Location: TBA

2. COURSE SPECIFICS

Course Description			
Instruction Type	Code	Type	Hours per term
	C	Classroom instruction	36
	L	Laboratory, workshop or fieldwork	0
	T	Tutorial	
	DE	Distance education	
	Total Hours		36
Resources	ISBN	Textbook Title & Edition	Author & Publisher
		Manufacturing engineering handbook	Geng, McGraw Hill
		Factory physics	Pound, McGraw Hill
		Kanban change leadership	Kaltenecker, Wiley
		Real world kanban	Skarin, The pragmatic programmers
		Identifying and managing project risk	Kendrik, Amacom
		The basics of FMEA	Dermoot, CRC press
		The ASQ Pocket Guide to Failure Mode and Effect Analysis (FMEA)	Stamatis, ASQ
		Kanban for the supply chain	Cimorelli, CRC press
		And more	
		Other Supplies	Source
Prerequisite(s)	MANTECH 4MM3 and registration in Manufacturing Engineering Technology		
Corequisite(s)			

Antirequisite(s)	MANTECH 4FT3	
Course Specific Policies	<p>E-mail communication for this course is exclusively through Avenue Mail Tool.</p> <p>Late assignments will not be graded.</p> <p>Some work for this course is performed in groups. Students are free to choose their group members. However, students who cannot decide which group to join will be randomly assigned one by the instructor. If the number of students is uneven the instructor will decide if the remaining students will form a smaller group or if they will be rearranged within the existing groups.</p>	
Departmental Policies	<p>Students must maintain a GPA of 3.5/12 to continue in the program.</p> <p>In order to achieve the required learning objectives, on average, B.Tech. students can expect to do at least 3 hours of “out-of-class” work for every scheduled hour in class. “Out-of-class” work includes reading, research, assignments and preparation for tests and examinations.</p> <p>Where group work is indicated in the course outline, such collaborative work is mandatory.</p> <p>The use of cell phones, iPods, laptops and other personal electronic devices are prohibited from the classroom during the class time, unless the instructor makes an explicit exception.</p> <p>Announcements made in class or placed on Avenue are considered to have been communicated to all students including those individuals that are not in class.</p> <p>Instructor has the right to submit work to software to identify plagiarism.</p>	
3. SUB TOPIC(S)		
Week 1	Introduction, schedule and expectations. Review of past practices in industry. OPM	
Week 2	Introduction to FMEA	
Week 3	FMEA	
Week 4	FMEA	
Week 5	Introduction to risk management	
Week 6	Risk management and planning techniques Mid term test in class	
Mid-term Recess: Monday, February 18 to Sunday, February 24, 2019		
Week 7	JIT/Kanban	
Week 8	Introduction to VSM	
Week 9	Production simulation	
Week 10	Design for manufacturing and quality control	
Week 11	Design for testability and sustainability	
Week 12	Final team presentations	
<p>Classes end: Tuesday, April 9, 2019</p> <p>Final examination period: TBD</p> <p>All examinations MUST be written during the scheduled examination period.</p>		
<p>* Note that this structure represents a plan and is subject to adjustment term by term.</p> <p>The instructor and the University reserve the right to modify elements of the course during the term. The University may change the dates and deadlines for any or all courses in extreme circumstances. If either type of modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes.</p>		

4. ASSESSMENT OF LEARNING (WILL BE REVIEWED IN CLASS)	Weight
Quizzes	10%
Mid-term test	25%
Project report/presentation	35%
Final examination (tests cumulative knowledge)	30%
TOTAL	100%

Percentage grades will be converted to letter grades and grade points per the University calendar.

5. LEARNING OUTCOMES

1. To provide a good understanding of operations manufacturing processes and techniques
2. To teach the basic tools of efficiency and continuous improvement
3. To introduce the fundamentals of key concepts such as FMEA, JIT, Kanban, risk management
4. To describe classical and modern measurement technologies used in testing and quality assurance
5. To introduce the fundamentals of plant asset management
6. To introduce concepts of frugal engineering and sustainability in design
7. To help students understand the importance of reliability and sustainability in manufacturing

6. POLICIES

Anti-Discrimination

The Faculty of Engineering is concerned with ensuring an environment that is free of all discrimination. If there is a problem, individuals are reminded that they should contact the Department Chair, the Sexual Harassment Officer or the Human Rights Consultant, as soon as possible.

http://www.mcmaster.ca/policy/General/HR/Discrimination_Harassment_Sexual_Harassment-Prevention&Response.pdf

Academic Integrity

You are required to exhibit honestly and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity.

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university.

It is your responsibility to understand what constitutes academic dishonesty. For information on the various kinds of academic dishonesty please refer to the Academic Integrity Policy, located at: <http://www.mcmaster.ca/policy/Students-AcademicStudies/AcademicIntegrity.pdf>.

The following illustrates only three forms of academic dishonesty:

1. Plagiarism. E.g. the submission of work that is not own or for which other credit has been obtained
2. Improper collaboration in group work
3. Copying or using unauthorized aids in tests and examinations.

Requests for Relief for Missed Academic Term Work (Assignments, Mid-Terms, etc.)

The McMaster Student Absence Form is an on-line self-reporting tool for Undergraduate Students to report absences for:

- 1) Relief for missed academic work worth less than 25% of the final grade resulting from medical or personal situations lasting up to three calendar days:
 - Students may submit a maximum of one academic work missed request per term. It is the responsibility of the student to follow up with instructors immediately (within the 3 day period that is specified in the MSAF) regarding the nature of the accommodation. All work due in that

time period however can be covered by one MSAF.

- MSAF cannot be used to meet religious obligation or celebration of an important religious holiday, for that has already been completed or attempted or to apply for relief for any final examination or its equivalent.
- 2) For medical or personal situations lasting more than three calendar days, and/or for missed academic work worth 25% or more of the final grade, and/or for any request for relief in a term where the MSAF has not been used previously in that term:
- Students must visit their Associate Dean's Office (Faculty Office) and provide supporting documentation.

E-Learning Policy

Consistent with the Bachelor of Technology's policy to utilize e-learning as a complement to traditional classroom instruction, students are expected to obtain appropriate passwords and accounts to access Avenue To Learn for this course. Materials will be posted by class for student download. It is expected that students will avail themselves of these materials prior to class. Students should be aware that, when they access the electronic components of this course, private information such as first and last names, user names for the McMaster e-mail account, and program affiliation may become apparent to all other students in the course. The available information is dependent on the technology used. Continuation in this course will be deemed consent to this disclosure. If you have any questions or concerns about this disclosure please discuss this with the course instructor. Avenue can be accessed via <http://avenue.mcmaster.ca>.

Communications

It is the student's responsibility to:

- Maintain current contact information with the University, including address, phone numbers, and emergency contact information.
- Use the University provided e-mail address or maintain a valid forwarding e-mail address.
- Regularly check the official University communications channels. Official University communications are considered received if sent by postal mail, by fax, or by e-mail to the student's designated primary e-mail account via their @mcmaster.ca alias.
- Accept that forwarded e-mails may be lost and that e-mail is considered received if sent via the student's @mcmaster.ca alias.
- Check the McMaster/Avenue email and course websites on a regular basis during the term.

Turnitin (Optional)

This course will be using a web-based service (Turnitin.com) to reveal plagiarism. Students submit their assignment/work electronically to Turnitin.com where it is checked against the internet, published works and Turnitin's database for similar or identical work. If Turnitin finds similar or identical work that has not been properly cited, a report is sent to the instructor showing the student's work and the original source. The instructor reviews what Turnitin has found and then determines if he/she thinks there is a problem with the work. Students who do not wish to submit their work to Turnitin.com must still submit a copy to the instructor. No penalty will be assigned to a student who does not submit work to Turnitin.com. All submitted work is subject to normal verification that standards of academic integrity have been upheld (e.g., on-line search, etc.). To see the Turnitin.com Policy, please go to <http://www.mcmaster.ca/academicintegrity/turnitin/students/>

Protection of Privacy Act (FIPPA)

The Freedom of Information and Protection of Privacy Act (FIPPA) applies to universities. Instructors should take care to protect student names, student numbers, grades and all other personal information at all times. For example, the submission and return of assignments and posting of grades must be done in a manner that ensures confidentiality. <http://www.mcmaster.ca/univsec/fippa/fippa.cfm>

Academic Accommodation of Students with Disabilities Policy

Students who require academic accommodation must contact Student Accessibility Services (SAS) to make arrangements with a Program Coordinator. Academic accommodations must be arranged for each term of study. Student Accessibility Services can be contacted by phone 905-525-9140 ext. 28652 or e-mail sas@mcmaster.ca. For further information consult McMaster's policy for Academic Accommodation of Students with Disabilities

<http://www.mcmaster.ca/policy/Students-AcademicStudies/AcademicAccommodation-StudentsWithDisabilities.pdf>

Students must forward a copy of the SAS accommodation to the instructor of each course and to the Program Administrator of the B.Tech. Program immediately upon receipt. If a student with a disability chooses NOT to take advantage of a SAS accommodation and chooses to sit for a regular exam, a petition for relief may not be filed after the examination is complete. <http://sas.mcmaster.ca>

Student Code of Conduct

The Student Code of Conduct (SCC) exists to promote the safety and security of all the students in the McMaster community and to encourage respect for others, their property and the laws of the land. McMaster University is a community which values mutual respect for the rights, responsibilities, dignity and well-being of others. The purpose of the Student Code of Conduct is to outline accepted standards of behavior that are harmonious with the goals and the well-being of the University community, and to define the procedures to be followed when students fail to meet the accepted standards of behavior. All students have the responsibility to familiarize themselves with the University regulations and the conduct expected of them while studying at McMaster University.

<http://judicialaffairs.mcmaster.ca/pdf/SCC.pdf> and <http://www.mcmaster.ca/policy/Students-AcademicStudies/StudentCode.pdf>