

**Full-time Off-Campus Request
CHECKLIST**

- [Request to be full-time off-campus \(FTOC\) form](#)
- Research Proposal
- Materials to be consulted (1/2 page – 1 page)
- Research Schedule (1/2 page – 1 page)
- Provisions for supervision (1-2 paragraphs)
- [Field Trip/Student Placement/Research Activity Approval Form](#)
- [Research Activity – Statement of Responsibilities Checklist](#)
- [Declaration of Health Status](#)
- [McMaster University Field Research Safety Planning Record](#)
- [Participant Waiver](#)