






NEW GRADUATE STUDENT ORIENTATION SESSION GENERAL SAFETY TOPICS	Department of Mechanical Engineering
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This is a quick overview of some general safety topics:

- Welcome to Mechanical Engineering!** You are probably new to McMaster; this is a different place from where you previously studied, probably with new or different ways of doing things, and different safety protocols/issues. We are glad you're here and want you to be safe and healthy.
- JHA – Job Hazard Analysis** – you must complete this form with your supervisor ASAP. It will help you identify your health and safety training requirements.
- Fire Alarms:** There is alarm testing every Friday morning. At any other time, consider a fire alarm to be the real thing. We are in an engineering building, sometimes there are real fires!
- Situational awareness** – again, you are in a new place! Consider your surroundings critically. Look both ways when you cross the road; note alarm locations; get a good night's sleep; don't leave a laptop out to be stolen; THINK SAFETY!
- Mech Eng Technical Staff:** Available for consultation in our office, JHE 207.

				
John Colenbrander colenbjw@ <i>Supervisor; Design, purchasing, machine shop.</i>	Michael Lee mlee@ <i>Machine Shop, Design, Welding</i>	Mark MacKenzie mackm@ <i>Design, purchasing, mechatronics, welding, digital mfg</i>	Justin Bernar Justin.bernar@ <i>Machine Shop</i>	Robert Sluban slubar2@ <i>Instrumentation, Electronics, Computer</i>

6. Project Laboratory (Machine Shop) training:

- Training will occur in May and late September/early October. Notice of this training will be sent out to your supervisors; remind them to forward it to you.
- You will need to attend appropriate in-class sessions AND do a tour of our facilities AND pass a test. Upon completion you will get a certification card, and then you can use the machine shop.

7. Health and Safety Reps/Departments – Please contact them if you have any concerns:

- Atriya Biswas (grad student rep), Nicole McLean (administrator), Michael Lee (technical).
- Environmental & Occupational Health Support Services (EOHSS) – McMaster's team of health, safety and risk management specialists. They provide most safety training on campus.