

FULL-TIME OFF-CAMPUS REQUEST CHECKLIST

- REQUEST TO BE FULL-TIME OFF-CAMPUS (FTOC) FORM**

<https://gs.mcmaster.ca/app/uploads/2020/02/Full-Time-Off-Campus-request.pdf>

- RESEARCH PROPOSAL**

- MATERIALS TO BE CONSULTED (1/2 PAGE – 1 PAGE)**

- RESEARCH SCHEDULE (1/2 PAGE – 1 PAGE)**

- PROVISIONS FOR SUPERVISION (1-2 PARAGRAPHS)**

- FIELD TRIP/STUDENT PLACEMENT/RESEARCH ACTIVITY APPROVAL FORM**

<https://hr.mcmaster.ca/app/uploads/2019/01/RMM-801-Field-Trips-Student-Placements-and-Research-Activity-Planning-and-Approval-Program.pdf>

- RESEARCH ACTIVITY – STATEMENT OF RESPONSIBILITIES CHECKLIST**

<https://hr.mcmaster.ca/app/uploads/2019/01/RMM-801-Field-Trips-Student-Placements-and-Research-Activity-Planning-and-Approval-Program.pdf>

- DECLARATION OF HEALTH STATUS**

<https://hr.mcmaster.ca/app/uploads/2019/01/RMM-801-Field-Trips-Student-Placements-and-Research-Activity-Planning-and-Approval-Program.pdf>

- McMASTER UNIVERSITY FIELD RESEARCH SAFETY PLANNING RECORD**

<https://hr.mcmaster.ca/app/uploads/2019/01/McMaster-University-Risk-Assessment-Template.pdf>

- PARTICIPANT WAIVER**

<https://ols.mcmaster.ca/app/uploads/2019/03/ols-participant-waiver-agreement.docx>

For Full-Time, In-Time MSc and PhD Students planning to be FTOC in any Fall/Winter Terms:

- IN-PROGRAM COURSE ADJUSTMENT FORM - REQUESTING THE SEMINAR REQUIREMENT TO BE WAIVED DUE TO BEING FULL-TIME OFF-CAMPUS**

<https://gs.mcmaster.ca/app/uploads/2019/10/Request-for-In-Program-Course-Adjustment.pdf>

Flow chart for approval of RMM 801 and Full Time Off Campus (FTOC) forms for graduate students

