

Rey Skywalker

Civil Engineering Student, Level II

905 – 525 – 9140

skyalr@mcmaster.ca

linkedin.com/in/reyskywalker

September 19, 2022

Mr. Poe Dameron,
Human Resources Assistant,
The Town of Wasaga Beach,
30 Lewis Street,
Wasaga Beach, ON, L9Z1A1

Dear Mr. Dameron,

The Town of Wasaga Beach is focused on the development of a sustainable and inclusive community, and I am passionate about improving both the infrastructure and people's daily lives through engineering innovations like sustainability and inclusivity. Please accept the attached resume as an application for the position of **Engineering Co-op (4 months)** for the Town of Wasaga Beach, posted on the McMaster Co-op website. I am currently enrolled in level two of the four-year Civil Engineering Co-op program at McMaster University and am looking to secure a four-month co-op work opportunity for summer 2023. I would like to supplement my engineering education with industry experience, while simultaneously helping the Town of Wasaga Beach to meet and exceed its initiatives.

My education at McMaster University has been a balanced mix of theory, labs, and project experiences. For example, I collaborated in a group of four to design a parking lot expansion for the Surveying & Measurement course. I gained experience surveying a parking lot using a Total Station, and utilized data obtained in AutoCAD to create civil drawings of the parking lot. This project helped me to strengthen my teamwork abilities while also gaining working knowledge of surveying equipment. In addition to my education, I had the opportunity to be a part of the Young Women in Leadership Job Shadow program. Through this program, I was able to gain valuable insight into everyday operations of a Development Engineer for the Regional Municipality of Niagara. I had the opportunity to take everything I have been learning in theory and inquire about the realities of the kind of work Civil Engineers do.

During my experience working as a Tim Horton's Team Member, I developed a variety of valuable skills including teamwork and communication. I earned the responsibility of mentoring new employees to enhance their customer service skills within 3 months and gained excellent experience in time management and working well under pressure, as I served 100+ customers per hour with accuracy. Working at Tim Horton's requires the ability to pay great attention to all details, which I demonstrated by successfully fulfilling complicated food and beverages orders within the 90 second goal set out by management. I improved my cleanliness and organization abilities by multitasking between cleaning the store and keeping my register accurate while simultaneously completing orders. Cleanliness and organization are highly important when working in the food and beverage industry, and equally as important while working in a chemical laboratory.

My previous work experiences and accomplishments are strong indicators of my dedication to Engineering, discipline, and ability to adapt. I am confident that my combined education and work experience will make me an asset to the Engineering Division at the Town of Wasaga Beach. Please contact me by phone at 905-525-9140 or by email at skywalr@mcmaster.ca to arrange an interview at your earliest convenience. Thank you for your time and consideration and I look forward to your response.

Kind regards,

Rey Skywalker