

# **COURSE OUTLINE**

**COURSE INFORMATION** 

Course Name: Steel Structures Course Code: CIV ENG 4N04

Session Offered: Fall 2023

Calendar Description: Introduction to structural design in steel: gravity and lateral loads and load paths in build-

ings, tension members, bolted and welded connections, compression members, braced

and unbraced beams, combined axial and flexural loading.

Pre-Requisites: Structural Analysis (3G04), Civil Engineering Materials & Design (3P04)

Instructor: Lydell Wiebe, PhD, PEng (wiebel@mcmaster.ca, JHE 333, 905-525-9140 x24620)

Teaching Assistants: Ahmed Akl (akla1@mcmaster.ca)

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Anirban Kundu (<u>kundua6@mcmaster.ca</u>)
Hamid Madani (moafimas@mcmaster.ca)

Lectures: Mondays, Wednesdays, and Thursdays 10:30-11:20 am, location as per mosaic

Tutorials: Thursdays 12:30-2:20 pm, location as per mosaic

Recordings and Notes: In planning this course, my focus is on creating a high-quality learning environment in the

space and times that we meet together in person. I plan to post lecture recordings on the course website, as well as lecture notes when I write them on my tablet. The purpose of these materials is to complement the in-class experience, not to replace it. If you are unable to attend class, please start by asking your classmates for help, supplementing that with material posted online and help from the instructor and TAs during office hours. If I need to stay home but am well enough to teach, I will use the course website to announce that lecture will use the Zoom link below. Any recorded lectures may be posted on an unlisted website for use by current and future students. Please contact me about

any concerns you may have about this.

Course Zoom Link: <a href="https://mcmaster.zoom.us/j/99106529161?pwd=TFdwaU5EOEdYOFVUUUFtRn-">https://mcmaster.zoom.us/j/99106529161?pwd=TFdwaU5EOEdYOFVUUUFtRn-</a>

Fwb2hxUT09 (must be logged into Zoom with a McMaster account)

Website: On Avenue to Learn (<a href="http://avenue.mcmaster.ca">http://avenue.mcmaster.ca</a>). Please sign up immediately because

important information and course documents will be posted there. It is your responsibility

to check the course website regularly.

Email: The general email address for this course is CE4N04@mcmaster.ca. You can expect

a response from TAs within 1 business day, or from the instructor within 3 business days.

Please start the subject line with "4N04:" to make your email stand out.

TA Office Hours: Mondays 1:30-2:30 in JHE 329A or Zoom – This is best for specific questions related to

the next assignment, as the TA grading the assignment will be available.

Instructor Office Hours: Thursdays 9:00-10:00 am in JHE 333 or Zoom – This is a backup for general questions

about the course or concepts that were not clear from lecture or tutorial.

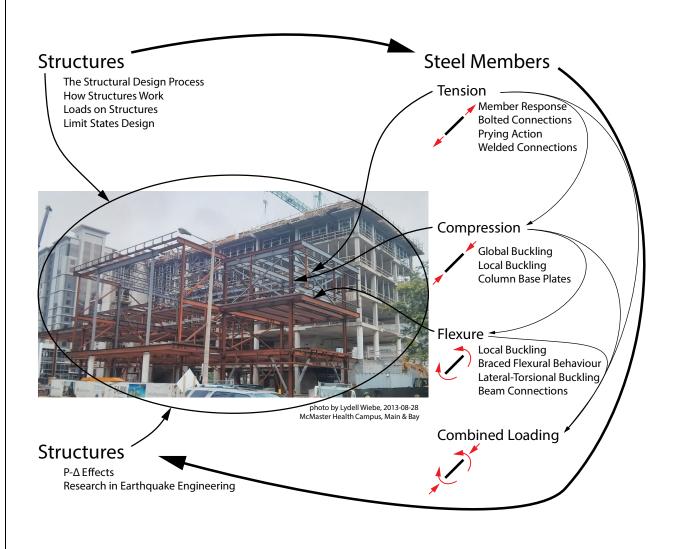
Accommodations: In keeping with university policy (see Section 7), I am happy to work with you to arrange

accommodations that may be needed to help you achieve your learning goals for this course. Please do not be afraid to reach out to discuss your unique circumstances.

# 1. COURSE OBJECTIVES

Please refer to Section 5 for the Learning Outcomes of this course, and to the figure below for an overview of it. The first 3 weeks will focus on aspects of structural design that are common to all materials: how structures carry loads, how to calculate those loads using the National Building Code of Canada (NBC 2020, which is the basis for the Ontario Building Code), and the principles of Limit States Design.

The majority of the course will be spent on the behaviour and design of individual steel members according to the Canadian steel standard CSA S16:19. We will start by discussing the behaviour and design of steel members in tension, including bolted and welded connections for such members. Next, we will consider the behaviour of steel members in compression. Bending members, which carry loads through a combination of tension and compression, will be our next topic. Finally, we will study situations with combined flexural and axial loading. As time permits, we may also discuss P-Delta effects and current research in earthquake engineering.



# 2. COURSE SPECIFIC POLICIES

My goal in every class is to provide the best possible environment for everyone in the class to become competent structural engineering professionals. In order to do this, I ask you to treat meetings of this class as you would treat meetings with your supervisor in an engineering design office. This includes the following expectations:

- **Arrive on time.** Plan for the possibility of transport delays. But if you are late, minimize the disruption you cause by quickly and quietly finding a seat near the aisle.
- **Come prepared to work.** Check the course website before coming and expect to participate actively in every class, including have a calculator with you.
- **Be quiet during class**, except when asked to speak with your classmates. Otherwise, if you have a question, please raise your hand so that I can answer it for everyone.
- When in class, only use electronic devices for class purposes. Studies\* show lower grades for students who sit near others who are distracted with their devices.
- **Speak and write with respect.** Use your words and actions to build other people up; avoid saying things that are likely to be considered offensive.

If you are disrupting the class, I may have to ask you to leave the class. I may also need to meet with you and the Chair of the Department.

If you are bothered by the behaviour of other students, please let me know so that I can address your concerns.

#### **Books**

Required: *Handbook of Steel Construction, 12<sup>th</sup> Edition.* Canadian Institute of Steel Construction, Markham ON. Neither the Digital Subscription nor the 11<sup>th</sup> Edition will suit your needs for this class.

**Recommended:** Kulak GL, Grondin GY. 2021. *Limit States Design in Structural Steel.* 11<sup>th</sup> Edition. Canadian Institute of Steel Construction, Markham ON.

Both of the above books are available from the <u>CISC's Steel Store</u> (https://steelstore.cisc-icca.ca/).

The Student Discount Code is likely to be significant and will be posted on the course website when it is available.

**Recommended:** Metten AWF, Driver RG. 2015. *Structural Steel for Canadian Buildings.* 3<sup>rd</sup> Ed. Structured Solutions.

# **Extreme Circumstances and Other Modifications**

In accordance with McMaster Policy as noted in Section 8, I may adjust the lecture and assessment schedule during the term. If this happens, the class will be given reasonable notice, an explanation, and an opportunity to comment, although I will not necessarily make changes in response to comments received. It is your responsibility to stay informed of changes by attending all lectures and by checking the course website regularly.

Carter, Greenberg, Walker. 2017. The impact of computer usage on academic performance: evidence from a randomized trial at the United States Military Academy. Economics of Education Review, 56: 118-132. DOI: <a href="http://dx.doi.org/10.1016/j.econedurev.2016.12.005">http://dx.doi.org/10.1016/j.econedurev.2016.12.005</a>

<sup>\*</sup> For example, see: Sana, Weston, Cepeda. 2013. Laptop multitasking hinders classroom learning for both users and nearby peers. *Computers and Education*, 62: 24-31. DOI: https://doi.org/10.1016/j.compedu.2012.10.003; and:

### **Academic Integrity**

As an example of the Academic Integrity Policy (Section 8), most assignments in this course will have slightly different numerical questions for each group member. Discussing your solution technique with your group members is encouraged, but copying some or all of the solution from another student who has the same numerical problem as you is considered an example of academic dishonesty. The midterm and the final exam are expected to be completed independently; both receiving and giving information regarding these assessments before all students have completed them are considered examples of academic dishonesty. Attempting to be receive credit for participating in a lecture that you do not attend is also an example of academic dishonesty, as is helping someone else to do so.

# **Equity, Diversity, and Inclusion**

In keeping with the Anti-Discrimination Policy (Section 8), I want to note that you have a right to an environment that is free of discrimination and harassment. If you have any concerns, please do not hesitate to contact me or the Equity and Inclusion Office (<a href="https://equity.mcmaster.ca/contact-us/">https://equity.mcmaster.ca/contact-us/</a>). Like many people, I am still in the process of learning about diverse perspectives and identities. If something was said in class (by anyone, including me) that made you feel uncomfortable, it is always an option to speak to me about it or to send anonymous feedback.

3. APPROXIMATE SCHEDULE						
Week		Lecture To	ppics (subject to change without n	otice) Approximate Due Dates (subject to change)		
1.	Sep 4	Structural [	Design			
2.	Sep 11	Load Paths	s, Gravity Loads	Sep 11: Group Contract		
3.	Sep 18	Lateral Loa	ds, Limit States Design	Sep 22: Assignment 1		
4.	Sep 25	Tension Me	embers: Failure Surfaces	Sep 29: Assignment 2		
5.	Oct 2	Tension Me	embers: Bolted Connections			
	Oct 9 Midterm Recess: No Lectures or Tutorial					
6.	Oct 16	Bolts in Ter	nsion and Shear	Oct 18: Assignment 3		
7.	Oct 23	Welded Co	nnections	Oct 26: Midterm Exam		
8.	Oct 30	Introduction	n to Compression Members	Nov 3: Assignment 4		
9. Nov 6 Torsional		Torsional a	nd Local Buckling of Compression	Members		
10. Nov 13		Introduction to Flexural Members		Nov 17: Assignment 5		
11.	Nov 20	Shear and	Deflections in Beams			
12. Nov 27		Combined Axial and Flexural Loading		Nov 27: Assignment 6		
13. Dec 4		Course Wr	ар-Uр	Dec 6: Project; Assignment 7		
FINAL EXAMINATION		IATION	Scheduled during the regular L Registrar's Office	Iniversity Final Examination period established by the		

4. ASSESSMENT OF LEARNING	WEIGHT		
Final Exam (to be scheduled by the Registrar's Office)			
Midterm Exam (October 26 during Tutorial Time)			
Assignments	up to 30%		
There will be approximately 7 assignments throughout the term. Each assignment will include both individual (80% of each assignment) and group work (20% of each assignment) components. Most assignments will involve components of the design project, which encompasses the design of a low-rise steel structure. All group members will receive the same grade for the group work portion only.			
Final Group Design Project Report			
The final group design project report will comprise structural drawings and a letter discussing your			
design. It will be a direct extension of the solutions to your assignments throughout the term.			
Lecture Participation (Optional)			

#### Notes:

- 1. **Lecture Participation Grade:** One or more poll questions will be asked during every lecture, with a limited time for you to respond. Each lecture where you answer every poll will count as "attended," regardless of whether your answers are correct. The percentage of lectures "attended" will be multiplied by 10% to produce your participation grade, and the weight of the other course components will be reduced proportionally.
  - **Example:** You almost always attend lecture, but your phone sometimes doesn't work so your responses are not always registered. You end up qualifying as having "attended" 80% of lectures. In this case, your participation grade will be 8%, your final exam will be worth 36.8% of your final grade, your midterm will be worth 23.0% of your final grade, your assignments will be worth 27.6% of your final grade, and the final group design project report will be worth 4.6% of your final grade.
- 2. **Drop the Midterm:** If it is to your benefit, your midterm exam grade will be replaced by your final exam grade, to a limit of your average assignment grade. In equation form, this is: M = max(M, median(A, M, F)), where M = midterm, A = assignments, and F = final exam.
- 3. **Late Submissions:** If an assignment will be accepted after the regular deadline, the deadline for late submissions will be listed on the assignment. A deduction of 20% will apply (e.g., a student who scores 80% on the assignment will receive 60% if it is submitted late).
- 4. Discussions of Feedback: You are encouraged to discuss the feedback that you receive on any assessment with your TAs or the course instructor. If you believe that you have received an incorrect grade on any piece of assessment, you must return it to the person who marked it, together with a written explanation of why you believe the grade was incorrect, within one week of the day that the assessment was returned. This may result in the grade increasing, decreasing, or remaining the same.
- 5. **MSAFs:** In accordance with university policy (see Section 7), the McMaster Student Absence Form (MSAF) may be used to request relief for missed work, and must be followed promptly by an email from the student. For assignments, the accommodation for a Type A MSAF (Self-Report) will be to waive the late penalty for the individual component of the assignment and defer the weight of the group component to the final exam, unless the group attests that the student submitting the MSAF has contributed sufficiently to receive the group grade. Accommodations for other situations will be determined on a case-by-case basis. When accommodations are made, they will be confirmed by email from the course instructor; any grades that are missing on the course website will be counted as zero when calculating your final grade unless you have received email confirmation otherwise.
- 6. Submission: All assignments will be submitted in the designated dropboxes on the course website.

Department of Civil Engineering

# 5. LEARNING OUTCOMES

# When you have successfully completed this course, you will be able to:

- identify key elements of steel structures, such as braces, columns, and beams [CEAB Indicator 1.4]
- calculate the forces in these members using fundamental principles of engineering statics, including strategies for solving trusses and for drawing shear force and bending moment diagrams [CEAB Indicators 1.3 and 1.4]
- describe the limit states of these elements and their connections using words, sketches, and calculations [CEAB Indicators 1.4 and 7.2]
- navigate the CISC Handbook of Steel Construction [CEAB Indicators 1.4, 5.2, and 8.2]
- apply this fundamental and specialized engineering knowledge to solve unfamiliar problems in steel design [CEAB Indicators 3.1 and 3.2]
- design steel elements using the current Canadian steel specification, S16:19, to resist the loading conditions specified in the latest National Building Code of Canada, NBC 2020 [CEAB Indicators 1.4, 2.1, 2.2, 4.2, 4.3, 4.4, and 8.2]
- identify the assumptions that are required to design these elements, the limitations of the equations that are used for analysis and design, and the limitations of your own knowledge in this area [CEAB Indicators 2.1, 2.2, and 12.1]
- work in a team to synthesize and evaluate designs [CEAB Indicators 3.2, 4.2, 4.3, 4.4, 6.1, and 6.2]
- integrate the design of individual structural elements into a larger project, and communicate the design, including its context and limitations, using writing and drawings [CEAB Indicators 4.2, 4.3, 4.4, and 7.2]

If you achieve these objectives, you will be able to contribute meaningfully to the work that structural engineers do, whether in a design office or in academia.

### **Graduate Attributes and CEAB Indicators**

Through this course, you will develop in the following graduate attributes and indicators:

- 1. A knowledge base for engineering (Demonstrated competence in university level mathematics, natural sciences, engineering fundamentals, and specialized engineering knowledge appropriate to the program.)
  - 1.3<sup>†</sup> Competence in Engineering Fundamentals
  - 1.4<sup>†</sup> Competence in Specialized Engineering knowledge
- 2. Problem analysis (An ability to use appropriate knowledge and skills to identify, formulate, analyze, and solve complex engineering problems in order to reach substantiated conclusions.)
  - 2.1<sup>†</sup> Identifies and states reasonable assumptions and suitable engineering fundamentals, before proposing a solution path to a problem.
  - 2.2 Proposes problem solutions supported by substantiated reasoning, recognizing the limitations of the solutions.
- Investigation (An ability to conduct investigations of complex problems by methods that include appropriate experiments, analysis and interpretation of data, and synthesis of information in order to reach valid conclusions.)
  - 3.1 Selects appropriately from relevant knowledge base to plan appropriate data collection methods and analysis strategies.
  - 3.2 Synthesizes the results of an investigation to reach valid conclusions.
- 4. Design (An ability to design solutions for complex, open-ended engineering problems and to design systems, components or processes that meet specified needs with appropriate attention to health and safety risks, applicable standards, and economic, environmental, cultural and societal considerations.)
  - 4.2 Explores a breadth of potential solutions, considering their benefits and trade-offs as they relate to the project requirements.
  - 4.3 Develops models/prototypes; tests, evaluates, and iterates as appropriate.
  - 4.4<sup>†</sup> Justifies and reflects on design decisions, giving consideration to limitations, assumptions, constraints and other relevant factors.

- 5. Use of Engineering Tools (An ability to create, select, apply, adapt, and extend appropriate techniques, resources, and modern engineering tools to a range of engineering activities, from simple to complex, with an understanding of the associated limitations.)
  - 5.2 Successfully uses engineering tools.
- 6. Individual and Teamwork (An ability to work effectively as a member and leader in teams, preferably in a multi-disciplinary setting.)
  - 6.1 Actively contributes to the planning and execution of a team project.
  - 6.2 Manages interpersonal relationships, taking leadership responsibilities as needed.
- 7. Communication Skills (An ability to communicate complex engineering concepts within the profession and with society at large. Such abilities include reading, writing, speaking and listening, and the ability to comprehend and write effective reports and design documentation, and to give and effectively respond to clear instructions.)

  7.2† Composes an effective written document for the intended audience.
- 8. Professionalism (An understanding of the roles and responsibilities of the professional engineer in society, especially the primary role of protection of the public and the public interest.)
  - 8.2 Integrates appropriate standards, codes, legal and regulatory factors into decision making.
- 12. Life-Long Learning (An ability to identify and to address their own educational needs in a changing world in ways sufficient to maintain their competence and to allow them to contribute to the advancement of knowledge.)

  12.1† Critically assesses one's own educational needs and opportunities for growth.

### 6. LABORATORY SAFETY

The Faculty of Engineering is committed to McMaster University's Workplace and Environmental Health and Safety Policy which states: "Students are required by University policy to comply with all University health, safety and environmental programs and policies". It is your responsibility to understand McMaster University's Risk Management system, which is supported by a collection of Risk Management Manuals (RMMs) that contain programs and policies in support of the Risk Management System. The RMMs are available from <a href="https://hr.mcmaster.ca/employ-ees/health-safety-well-being/our-safety/risk-management-manuals-rmms/">https://hr.mcmaster.ca/employ-ees/health-safety-well-being/our-safety/risk-management-manuals-rmms/</a>.

It is also your responsibility to follow any specific Standard Operating Procedures (SOPs) provided for specific experiments (see course lab manuals) and the laboratory equipment <a href="https://www.eng.mcmaster.ca/sites/de-fault/files/civil">https://www.eng.mcmaster.ca/sites/de-fault/files/civil</a> lab health and safety manual.pdf

Additionally, McMaster University's workplace health and safety guidance related to COVID-19 must always be followed (available from <a href="https://hr.mcmaster.ca/resources/covid19/workplace-health-and-safety-guidance-during-covid-19/">https://hr.mcmaster.ca/resources/covid19/workplace-health-and-safety-guidance-during-covid-19/</a>).

The safety requirements for the ADL are listed below. Students not abiding by these safety requirements will be given one warning. Second offences will result in the student being asked to vacate the laboratory and receiving a grade of zero for that particular lab.

- Green Patch safety boots, hard hats, and safety glasses must be worn at all times. Note that students supply their
  own safety boots. Hard hats and safety-glasses are available in the lab. Prescription eye-glasses are only considered
  as safety glasses if they have side shields.
- Maintain a safe distance from the universal tester while the sample is being loaded.
- No one will create a situation that could compromise or jeopardize the safety of themselves or anyone else in the lab. Obey all instructions given to you by the Teaching Assistant and/or lab technical staff.
- No running is allowed.

# 7. COMMUNICATIONS

It is the student's responsibility to:

- Maintain current contact information with the University, including address, phone numbers, and emergency contact information.
- Use the University provided e-mail address or maintain a valid forwarding e-mail address.
- Regularly check the official University communications channels. Official University communications are considered received if sent by postal mail, by fax, or by e-mail to the student's designated primary e-mail account via their "@mcmaster.ca" alias.
- Accept that forwarded e-mails may be lost and that e-mail is considered received if sent via the student's @mcmaster.ca alias.
- Check the McMaster/Avenue email and course websites on a regular basis during the term.

### 8. POLICIES

# **ACADEMIC INTEGRITY**

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. It is your responsibility to understand what constitutes academic dishonesty.

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. For information on the various types of academic dishonesty please refer to the <u>Academic Integrity Policy</u>, located at <a href="https://secretariat.mcmaster.ca/university-policies-procedures-quidelines/">https://secretariat.mcmaster.ca/university-policies-procedures-quidelines/</a>.

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one's own or for which other credit has been obtained.
- improper collaboration in group work.
- copying or using unauthorized aids in tests and examinations.

# **AUTHENTICITY / PLAGIARISM DETECTION**

**Some courses may** use a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. A2L, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software. **All submitted work is subject to normal verification that standards of academic integrity have been upheld** (e.g., on-line search, other software, etc.). For more details about McMaster's use of Turnitin.com please go to <a href="https://www.mcmaster.ca/academicintegrity.">www.mcmaster.ca/academicintegrity.</a>

### **COURSES WITH AN ON-LINE ELEMENT**

**Some courses may** use on-line elements (e.g. e-mail, Avenue to Learn (A2L), LearnLink, web pages, capa, Moodle, ThinkingCap, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure, please discuss this with the course instructor.

# **ONLINE PROCTORING**

**Some courses may** use online proctoring software for tests and exams. This software may require students to turn on their video camera, present identification, monitor and record their computer activities, and/or lock/restrict their browser or other applications/software during tests or exams. This software may be required to be installed before the test/exam begins.

### CONDUCT EXPECTATIONS

As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all of our living, learning and working communities. These expectations are described in the <u>Code of Student Rights & Responsibilities</u> (the "Code"). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online**.

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students' access to these platforms.

### ACADEMIC ACCOMMODATION OF STUDENTS WITH DISABILITIES

Students with disabilities who require academic accommodation must contact <u>Student Accessibility Services</u> (SAS) at 905-525-9140 ext. 28652 or <u>sas@mcmaster.ca</u> to make arrangements with a Program Coordinator. For further information, consult McMaster University's <u>Academic Accommodation of Students with Disabilities</u> policy.

# REQUESTS FOR RELIEF FOR MISSED ACADEMIC TERM WORK

<u>McMaster Student Absence Form (MSAF)</u>: In the event of an absence for medical or other reasons, students should review and follow the Academic Regulation in the Undergraduate Calendar "Requests for Relief for Missed Academic Term Work".

The McMaster Student Absence Form is a self-reporting tool for **Undergraduate Students** to report absences that last up to 5 days and provides the ability to request accommodation for any missed academic work. Please note, this tool <u>cannot</u> be used during any final examination period. You may submit a maximum of 1 Academic Work Missed requests per term. It is **your** responsibility to follow up with your Instructor immediately regarding the nature of the accommodation. If you are absent more than 5 days or exceed 1 request per term you **must** visit your Associate Dean's Office (Faculty Office). You may be required to provide supporting documentation. This form should be filled out immediately when you are about to return to class after your absence.

### ACADEMIC ACCOMMODATION FOR RELIGIOUS, INDIGENOUS OR SPIRITUAL OBSERVANCES (RISO)

Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the RISO policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

### **COPYRIGHT AND RECORDING**

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors.

The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

# PROTECTION OF PRIVACY ACT (FIPPA)

The Freedom of Information and Protection of Privacy Act (FIPPA) applies to universities. Instructors should take care to protect student names, student numbers, grades, and all other personal information at all times. For example, the submission and return of assignments and the posting of grades must be done in a manner that ensures confidentiality – see <a href="http://www.mcmaster.ca/univsec/fippa/fippa.cfm">http://www.mcmaster.ca/univsec/fippa/fippa.cfm</a>.

# **ANTI-DISCRIMINATION**

The Faculty of Engineering is concerned with ensuring an environment that is free of all discrimination. If there is a problem, individuals are reminded that they should contact the Department Chair, the Sexual Harassment Officer, or the Human Rights Consultant, as soon as possible. <a href="https://www.mcmaster.ca/policy/General/HR/Discrimination\_and\_Harassment.pdf">https://www.mcmaster.ca/policy/General/HR/Discrimination\_and\_Harassment.pdf</a>

# **EXTREME CIRCUMSTANCES**

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L and/or McMaster email.

9. MCMASTER GRADING SCAL	E	
Grade	Equivalent Grade Point	Equivalent Percentages
A+	12	90-100
A	11	85-89
A-	10	80-84
B+	9	77-79
В	8	73-76
B-	7	70-72
C+	6	67-69
С	5	63-66
C-	4	60-62
D+	3	57-59
D	2	53-56
D-	1	50-52
F	0	0-49