E701 Graduate Co-op Registration/Supervisor Form

Student Information

Student **FIRST** Name: _____   Student **LAST** Name: _____
Student Number: _____   Student Email: _____ @mcmaster.ca
Dept/Program: _____   Degree: _____
Program Start (MM/YY): _____   Tentative End (MM/YY): _____

Are you an international student in Canada on a study permit?	Yes	No
Have you ever been on Academic Probation/Reinstatement?	Yes	No
If you completed your undergraduate degree at McMaster (Engineering), did you pass 1EE0 or 2PW3?	Yes	No N/A

Student Acknowledgement

I understand that to participate in the co-op option, I must be a full-time graduate student and in good academic standing in the Faculty of Engineering. I also confirm that all academic requirements related to course work, comprehensive examinations (doctoral), and any annual milestones such as supervisory meetings will be completed before starting to work in a co-op job opportunity and understand this will be verified with my Department Administrator. Changes to student status or failure to complete all academic requirements may result in termination from the co-op option, at the discretion of the Program Supervisor or the Associate Dean, Graduate Studies.

- **MASc/MSc and MEng** - I understand that I must complete a minimum of 2 academic terms prior to going out on a co-op term.
- **Ph.D** - I understand that I must complete my comprehensive examination prior to going out on a co-op term.

I also understand that I must return to fulltime studies in the term following a co-op work term. It is my responsibility to review my course calendar to ensure that I am fulfilling my degree requirements. In requesting registration in the Graduate Engineering co-op option, I understand and agree to all of the above and agree to keep my profile up-to-date with the graduate co-op office (ECCS) and online through OSCARplus. I confirm that I have logged into OSCARplus (https://oscarplusmcmaster.ca/home.htm) and activated my account **before** completing this form.

Graduate Supervisor Information and Permission

Name of Supervisor: _____
Supervisor Email: _____

I hereby give the above student permission to participate in the Faculty of Engineering's Graduate Preparation Course (Engineer 701). Upon course completion, I give this student permission to seek co-op work opportunities and access the OSCARplus job board during the following academic term(s) – please check off all applicable terms. **_Note_**: _Employers post position durations of 4-12 months and students will be able to view all durations in the selected terms. The minimum work duration for Ph.D, MASc/MSc, and MEng students is 1 term (4 months) and the maximum is 3 terms (12 months)._

Spring/Summer (May – Aug) 2024	Fall (Sept – Dec) 2024	Winter (Jan – April) 2025
Spring/Summer (May – Aug) 2025	Fall (Sept – Dec) 2025	Winter (Jan – April) 2026

_____   _____
Graduate Supervisor's Signature   Date

_____   _____
Graduate Department Administrator or Department Manager's Signature   Date
(Please retain a copy for your records once signed)

_____   _____
Student's Signature   Date